

Complete all applicable areas to authorize the Office of Admission to amend your application for admission. Once you click *Submit*, it will open your email browser with the form attached. Please use the email listed on your application or your Brandman student email account (i.e. studentemail@mail.brandman.edu). The email is received by the Office of Admission at apply@brandman.edu for processing.

PLEASE NOTE: *This form is not to be used for adding institutions omitted from your application. If you inadvertently left off any institution(s) from your application, please use the Application Addendum provided to you on the MyBrandman Portal, under the Student tab:*

<https://my.brandman.edu/student/Petitions/Lists/addendum/Item/newifs.aspx>. To access the form, you will need your Brandman username and password which was provided to you when your application was submitted.

APPLICANT INFORMATION

Last Name: _____ First Name: _____

Email Address: _____ Student ID: _____

REQUESTED CHANGE

Please make the following change(s) to my application for admission:

CAMPUS: I wish to change my application to the following campus.

_____ Campus

ACADEMIC PROGRAM: I selected the wrong academic program on my application and wish to change the program on my application to:

_____ Degree Program

TRIMESTER: I wish to revise the trimester selected on my application to:

Spring Summer Fall of the Academic Year: _____

OTHER REQUESTS:

AUTHORIZATION: By submitting the Application Addendum, I certify that I am the individual identified on this form and I authorize the Office of Admission to make the changes listed to my original application. I acknowledge that the information is true and correct.

Signature: _____ **Date:** _____