

POLICY: A student has one year to defer their enrollment based on their initial admission date to Brandman University. If the student returns within one year, a **Request to Reactivate Application** form must be submitted to the Office of Admission for reactivation to the program. The Office of Admission will reevaluate the student's application and admit per the **Request to Reactivate Application** form. If a student returns after one year of their initial deferment, a new application for admission must be completed at www.brandman.edu/apply.

PLEASE NOTE: If you are requesting reactivation to the **Doctor of Education in Organizational Leadership, EDD**, do not fill out this form, you will need to submit a new application for admission at www.brandman.edu/apply. If you are requesting reactivation to the **Master of Arts in Psychology** program, your catalog year will be based on your first term of enrollment, when you begin your graduate study.

APPLICANT INFORMATION:

Complete all areas below to authorize the Office of Admission to reactivate your application for admission.

Last Name _____ First Name _____ Student#: _____

Email _____ Birth date _____ Campus: _____
MM/DD/YYYY

Original Academic Program: _____ Original Catalog Year: _____

New Academic Program: _____ New Trimester: _____

- **Undergraduates:** Changing programs may affect admission requirements and/or articulation of coursework.
- **Graduates:** You may *ONLY* change a program emphasis with this form. If you wish to change to a different program, a new application for admission must be completed at www.brandman.edu/apply.

Will you be using any of the following benefits?

Do you use Veterans Assistance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you use Military Tuition Assistance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you use Vocational Rehabilitation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you use Financial Aid?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

I am aware of the following requirements:

- I will need to meet with the campus *Academic Advisor* to update my Education Plan.
- If I am using Financial Aid, I must meet with the campus *OneStop Specialist* to update my Financial Aid information.
- A new Application for Financial Aid (FAFSA) is required if deferring enrollment is from the summer trimester to the fall trimester.
- Official transcripts of any coursework taken while in a deferred enrollment status must be submitted to the Office of Admission.
- Changing programs may affect articulation of coursework.

Applicant Signature _____ Date _____
Please Sign

SUBMITTING FORM: Click the **SUBMIT** button below to open your email window, the form will be attached. Add any comments and select **SEND**, the email and form will go directly to the Office of Admission at apply@brandman.edu for processing.