



## Graduate Psychology Professions Recommend an Applicant

**Psychology Applicants:** Must provide 3 Psychology Recommendations from recommenders who are actively engaged in teaching and/or the practice of counseling, who are in a position to evaluate the applicant's academic and personal qualifications for the program. Admission is contingent on the quality of the recommendations.

**DIRECTIONS TO THE APPLICANT:** Complete the top portion of this form and give it to an individual who has agreed to serve as a reference for you and provide them with a return envelope addressed to:

Brandman University  
Office of Admission  
16355 Laguna Canyon Road  
Irvine, CA 92618

### Applicant Identifying Information

Last Name		First Name	
Address		SS# (Last 4 digits for verification purposes)	
City	State	Zip Code	Email Address
Program Applying to		Primary Phone(###-###-####)	

### Recommendation Waiver

Do you wish to waive your right to examine this recommendation? Yes  No

Under the Family Educational Rights and Privacy Act of 1974, students have access to their education record, including recommendations. However, students may waive their right to view these recommendations, in which case they will be held in confidence

Applicant Signature: \_\_\_\_\_

### Recommender Information

Last Name		First Name	
Address		Email Address	
City	State	Zip Code	Primary Phone(###-###-####)

How long have you known the applicant?

\_\_\_\_\_/\_\_\_\_\_  
Years Months

In what capacity do you know the applicant?

\_\_\_\_\_  
Professionally / Academically

### Company / Organization Information

Company / Organization		Position / Title	
Address		City	State Zip Code



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### Applicant Evaluation

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Please rate the applicant on each of the following factors on a scale of 1 being poor, 3 being average, and 5 being excellent:

**Dependability and Responsibility:** The applicant can be relied upon, handles responsibility well, and follows through on commitments.

- 1
- 2
- 3
- 4
- 5

**Oral Communication:** The applicant expresses self clearly and concisely.

- 1
- 2
- 3
- 4
- 5

**Listening Skills:** The applicant listens attentively to others and responds appropriately to what was expressed.

- 1
- 2
- 3
- 4
- 5

**Writing Skills:** The applicant writes in a clear, concise, and grammatically correct manner.

- 1
- 2
- 3
- 4
- 5

**Willingness to Accept Feedback:** The applicant listens non-defensively to the constructive feedback of others and is willing to evaluate their suggestions.

- 1
- 2
- 3
- 4
- 5

**Empathy and Understanding:** The applicant shows a sincere concern for others and works toward clarifying information from others.

- 1
- 2
- 3
- 4
- 5

**Emotional Stability:** The applicant shows no signs of aberrant or bizarre behavior.

- 1
- 2
- 3
- 4
- 5



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**Maturity:** The applicant acts with poise, mature judgment, and self-control.

- 1
- 2
- 3
- 4
- 5

**Self-Confidence:** The applicant demonstrates confidence in his/her own abilities.

- 1
- 2
- 3
- 4
- 5

**Sensitivity:** The applicant is aware of individual needs and diversity issues related to others.

- 1
- 2
- 3
- 4
- 5

**Critical Thinking:** The applicant has the ability to think in a logical, efficient, and productive manner.

- 1
- 2
- 3
- 4
- 5

**Initiative:** The applicant has the ability to identify situations, solutions and take the appropriate course of action.

- 1
- 2
- 3
- 4
- 5

**Ethics:** The applicant presents self in an ethical and professional manner.

- 1
- 2
- 3
- 4
- 5

**Relationship with Others:** the applicant gets along well with others, shows a tolerance for different views, and ability to compromise.

- 1
- 2
- 3
- 4
- 5



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**Judgment:** The applicant demonstrates the ability to evaluate both positive and negative outcomes before making an appropriate decision.

- 1
- 2
- 3
- 4
- 5

**Motivation:** The applicant shows self-initiative and desire to work hard and excel in their endeavors.

- 1
- 2
- 3
- 4
- 5

**Priority Setting:** The applicant selects and completes work assignments in order of importance and handles changing priorities effectively.

- 1
- 2
- 3
- 4
- 5

**Overall Recommendation**

- I recommend the applicant as an excellent prospect for the graduate psychology program.
- I would recommend the applicant for admission to the graduate psychology program.
- I do not know the applicant well enough at this time to recommend admission.
- I have substantial doubts about the applicant.
- I feel the applicant is not well-suited for the mental health profession.

**Additional Comments about the applicant:**

Recommender Name: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name

Recommender Signature: \_\_\_\_\_