

E. PERSEVERANCE

- 1 Changes objectives; unable to complete tasks without direction
- 2 Not well focused; rarely completes tasks without direction
- 3 Usually focused; completes most tasks; requires some direction
- 4 Focused; completes tasks with only appropriate direction
- 5 Focused on objectives; completes tasks; overcomes obstacles
- CANNOT JUDGE

F. ORGANIZATION

- 1 Unable to prioritize tasks; disorganized work habits
- 2 Variable efficiency in managing tasks
- 3 Reorganizes efficient ways of accomplishing tasks with some direction
- 4 Organizes work and accomplishes tasks with minimal direction
- 5 Prioritizes and accomplishes tasks independently
- CANNOT JUDGE

G. PRODUCTIVITY

- 1 Insufficient; needs prodding
- 2 Does only required minimum
- 3 Good, average output
- 4 Usually does more than required
- 5 Energetic; highly productive
- CANNOT JUDGE

H. LEADERSHIP

- 1 Does not understand how to get cooperation; poor discipline, too lax or severe
- 2 Frequent difficulty in obtaining cooperation; difficulty getting job done
- 3 Receives routine cooperation; gets satisfactory job done
- 4 Influences and inspires others; get job done well
- 5 Forceful leader; promotes top performance from others
- CANNOT JUDGE

I. JUDGMENT

- 1 Poor judgment; likely to make illogical decisions
- 2 Fair judgment under normal circumstances; sometimes acts before thinking
- 3 Judgment good on routine matters
- 4 Thinks clearly and positively under unusual circumstances
- 5 Logical; sound judgment
- CANNOT JUDGE

J. ADAPTABILITY

- 1 Has considerable difficulty in adjusting to any assignments
- 2 Has some difficulty when shifted to new/different assignments
- 3 Average amount of guidance needed to learn variety of duties
- 4 Usually learns new assignments with normal supervision
- 5 Highly flexible; can handle many varied assignments
- CANNOT JUDGE

K. STRESS TOLERANCE

- 1 Easily irritated; finds pressures intolerable
- 2 Occasionally goes to pieces under pressure; is “jumpy” and nervous
- 3 Has average tolerance for crises; usually remains calm
- 4 Tolerates pressures; tolerates crises better than most
- 5 Thrives under pressure; enjoys challenges and problems
- CANNOT JUDGE

L. DEPENDABILITY

- 1 Unreliable; needs detailed supervision and follow-up
- 2 Somewhat unreliable; requires occasional check on routine tasks
- 3 Usually can be depended on, but must be checked on important matters
- 4 Usually meets responsibilities carefully and correctly
- 5 Merits utmost confidence
- CANNOT JUDGE

M. OVERALL POTENTIAL FOR GRADUATE STUDY

- 1 Unlikely to be successful in graduate studies
- 2 Likely to have some difficulties in graduate studies
- 3 Has potential for success in graduate studies
- 4 Likely to be successful in graduate studies
- 5 Very likely to be successful in graduate studies
- CANNOT JUDGE

Goal Statement:

Prepare a statement reflecting your goals and purposes for pursuing graduate study. The statement is your opportunity to highlight your background, interests, plans, and decision to pursue an MHA or HRCC degree. Most importantly, this is your opportunity to communicate your passion for your chosen field of study and demonstrate your uniqueness. Tell us to which area of your field you see your career taking you. For the MHA, that might include long-term care, management of hospitals or health systems, community clinics, public policy and business development, to list a few. For the HRCC, perhaps health literacy, cultural competence, health education media, or disaster preparedness.

Please limit to no more than 500 words.

Your Signature: _____ Date: _____

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