

The date the Add/Drop form is submitted determines the tuition credit granted in accordance with the following tuition credit policy.

Tuition Credit Granted:

100% prior to the first day of classes
90% within the first week of classes

80 % within the second week of classes
After the second week of classes NO credit

Please print in blue or black ink

[] Undergraduate [] Graduate

Campus: _____ Academic Program: _____

Name: _____
(Last) (First)

ID #

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Phone: (____) _____ E-mail: _____

Are you a Financial Aid student? [] Yes [] No
Are you a VA student? [] Yes [] No
Are you a TA student? [] Yes [] No

ADD:

Semester: _____ Session: _____ Year: _____	Is this an online course (circle one)	Course	Course Section	Course Title	Credits								
<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>									Yes No				
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DROP:

Semester: _____ Session: _____ Year: _____	Is this an online course (circle one)	Course	Course Section	Course Title	Credits								
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Reason for Change: _____

Advisor Signature (if required): _____ Date _____

Student Signature: _____ Date: _____