

STUDENT NAME \_\_\_\_\_

BRANDMAN ID NUMBER \_\_\_\_\_

Federal law requires that financial aid recipients and applicants maintain **Satisfactory Academic Progress** toward their educational objectives. If there was an extraordinary situation that prevented you from meeting the minimum standards, you may petition for reinstatement of assistance by completing this form. This is part two and required for a complete appeal, please return to the FAO upon completion.

### Academic Plan

- Every student who petitions for reinstatement of financial aid eligibility must meet with an academic advisor to develop an academic plan that will ultimately result in meeting satisfactory academic progress standards.
- If your petition is approved, you may modify your plan for future sessions with approval of your academic advisor and the Financial Aid Office. Be sure to meet with your academic advisor if you do not believe you can meet the terms of the plan.
- You must adhere to the plan each and every session. Any deviation (including withdrawals) will make this plan void and make you ineligible for financial aid.
- Your plan may not exceed six sessions if your academic deficiency is related to GPA or 2/3 completion. If related to excessive units, you can take more time but must enroll only in courses required for graduation.
- The Financial Aid Office will monitor your courses/grades/completion each trimester while you are under the terms of the plan.

Session:	Year:	Session:	Year:	Session:	Year:
Course #s:		Course #s:		Course #s:	
Units:		Units:		Units:	
Minimum Session GPA:		Minimum Session GPA:		Minimum Session GPA:	

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Units:		Units:		Units:	
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Anticipated Graduation Date: \_\_\_\_\_ Date SAP Standards will be met: \_\_\_\_\_

List any Repeat Course(s): \_\_\_\_\_ SAP Reason(s): **GPA**      **PACE** (66.666%)      **TIME** (150%)

<b>Advisor Signature:</b> _____	<b>Campus Director Initials(optional):</b> _____	<b>Date:</b> _____
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**Statement of Understanding:**

- The information I have provided on this petition is correct and true.
- I have met with my academic advisor and agree to the academic plan indicated above.
- I have read and understand the Brandman University Satisfactory Academic Progress requirements. I understand that I must meet or exceed Satisfactory Academic Progress requirements in accordance with the plan. I understand that I have no further opportunities to petition for reinstatement of assistance regardless of the reason. I understand that I must follow this academic plan exactly as stated in this petition in order to remain eligible for financial aid. Withdrawal, failure, or an incomplete grade in any course for any reason will void this plan and result in suspension of financial aid. The plan can be revised for a future trimester if the modification is approved in advance of the term by my advisor and the Financial Aid Office.

<b>Student Signature:</b> _____	<b>Date:</b> _____
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