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**STUDENT NAME**

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**BRANDMAN ID NUMBER**

You may request reconsideration of your financial aid award if your family's financial circumstances have changed significantly or you have special circumstances that were not reported on your initial financial aid application. Changes resulting from this review do not guarantee an increase in aid.

**What is the change in circumstances?** (check all that apply)

- Termination of employment or other employment change
- Retirement
- Disability
- One-time income on 2017 tax return (e.g., back pay, capital gain, retirement withdrawal)
- Loss of untaxed income (e.g., child support, Social Security, unemployment benefits)
- Recent separation/divorce
- Unusual medical/dental bills
- Expenses associated with the care of an elderly parent or grandparent
- Repayment of parents' education loans
- Other circumstances (explain in personal statement)

**Supporting documentation included** (check all that apply)

- Termination/severance letter
- Most recent paystub showing new/changed salary
- Final paystub from previous employer
- Statement of unemployment benefits
- 2018 federal income tax return
- Copy of medical/dental bills showing unreimbursed expenses
- Statement of disability benefits
- Other: \_\_\_\_\_

**Attach a personal statement**

You must attach a personal statement explaining the circumstances on which your review request is based and their effect on your or your family's ability to contribute toward your education costs. Please provide as much detail as possible to help us better understand your financial situation.

**Substantial changes in 2018 and/or 2019 income**

If your review request is based on a substantial **change to your parent(s) income in 2018:**

- Include a copy of your parent(s) 2018 federal tax return along with your documentation.

If your review request is based on a substantial **change to your parent(s) income in 2019:**

- Itemize below all sources of income, both taxed and untaxed, that you expect to receive in 2019. Use pre-tax income figures and include a number for each item; if the amount is zero, put \$0.

**Anticipated 2019 income source 2019 pre-tax amount:**

Parent 1's wages, salaries, tips (Parent name: _____ )	\$
Parent 2's wages, salaries, tips (Parent name: _____ )	\$
Interest income or dividends	\$
Alimony received	\$
Net income from business or farm	\$
Net rental income (or loss)	\$
Pensions, annuities, royalties, partnerships, estates, trusts, etc.	\$
IRA distributions	\$
Capital gains (or losses)	\$
Unemployment compensation, severance pay, etc.	\$
Other taxable income (specify sources: _____ )	\$
Child support received	\$
Contribution to tax-deferred retirement plans (401k, 403b, etc.)	\$
Untaxed disability income or Social Security Income	\$
Other untaxed income (specify sources: _____ )	\$
<b>TOTAL:</b>	<b>\$</b>

I CERTIFY THE SUBMITTED INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I HAVE READ EACH SECTION AND HAVE PROVIDED THE REQUIRED DOCUMENTATION. I UNDERSTAND THAT UNDERESTIMATING PROJECTED INCOME COULD RESULT IN REDUCED ELIGIBILITY AND/OR REPAYMENT OF AID AND/OR DENIAL OF FUTURE REVIEWS/APPEALS.

\_\_\_\_\_  
STUDENT'S SIGNATURE *(Handwritten Signature Only)*

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT'S SIGNATURE *(Handwritten Signature Only)*

\_\_\_\_\_  
DATE

Submit completed form with supporting documents to: Fax: 866-659-1147 Mail: Brandman University, Financial Aid Office, Third Floor 16355 Laguna Canyon Rd, Irvine, CA 92618
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